**Annex A to Guide for Applicants**

**STATEMENT ON THE PROCESSING OF PERSONAL DATA**

ROMANIAN SOCIAL DEVELOPMENT FUND (RSDF) collects and processes personal data in accordance with the provisions of the EU Regulation no. 679/2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data.

Through this document, the RSDF informs the data subjects whose data are collected on the use of these data and the rights they are entitled to.

**a) Contact details:**

**THE ROMANIAN SOCIAL DEVELOPMENT FUND**

Address: Bucharest, sector 3, Eugeniu Carada Street, no. 1, 3rd floor

Telephone / Fax: 004 021 315 34 15; 004 021 315 34 40

**b) Contact details of the Data Protection Officer:**

E-mail: office@frds.ro

Address Bucharest, sector 3, Eugeniu Carada Street, no. 1, 3rd floor

**c) Purposes of processing personal data**

RSDF collects personal data, which it can process for purposes such as technical implementation, financial implementation (payment) and monitoring for the Local Development Programme, reporting, debt recovery and sustainability monitoring program for the RO10 Programme.

 Thus, the processing of personal data is carried out without limitation, for the following:

• receiving applications for funding;

• checking grant applications;

• selecting funded projects;

• establishment of contractual obligations;

• making field visits;

• verification of award procedures by beneficiaries;

• reporting on the progress of the measures;

• authorizing payment to the beneficiaries;

• making payments to the beneficiaries;

• registering payment and payment commitments;

• IT management of payments made to project beneficiaries;

• information and promotion of the Local Development Programme.

The basis of the processing consists of the application for funding, the financing contract, and the applicable legal provisions. Thus, in order to facilitate the carrying out of the activities related to the application for funding, the financing contract, and in order to fulfil the legal obligations, we communicate these data to public authorities, third parties or empowered persons.

**d) Recipients of personal data**

In the processing and storage stream, personal data could be transferred, as appropriate, to the following categories of recipients:

• Contractors, providers, third parties or empowered parties directly or indirectly involved in the processes for the aforementioned purposes (IT service providers, consulting services providers etc.)

• Operators, right holders, public authorities empowered by law or to whom the RSDF has the obligation to report, in order to fulfil the specific attributions conferred by the national and European legislation,

• The public donor, for the purpose of monitoring and controlling the RO10 and Local Development Programmes.

**e) Data transfer outside the country**

Your data could be transferred outside the country to the Financial Mechanism Office, according to the applicable law.

**f) Data storage period**

All collected personal data will be stored only for as long as is necessary, taking into account the contractual duration until the contractual obligations and / or the purpose, and (plus) the durability and retention terms provided for by the relevant legal provisions, and / or as necessary to exercise our legitimate rights (and the legitimate rights of others).

**g) The rights of the person concerned**

Individuals whose personal data are collected by RSDF have the following rights, according to the relevant legislation:

• the right of access;

• the right to data rectification;

• the right to delete data (the "right to be forgotten");

• the right to restrict processing;

• the right to data portability;

• the right to opposition;

• rights with regard to the automated individual decision-making process, including the creation of profiles;

• the right to withdraw consent in the case of processing for information or promotion purposes;

• the right to file a complaint with a supervisory authority for the processing of personal data;

• the right to a judicial remedy;

• the right to be notified by the operator.

I hereby declare that I have been informed by the ROMANIAN SOCIAL DEVELOPMENT FUND about the processing of personal data.

Legal representative of ………………………..

Position…………………………………………………

(Name surname).......................................

Signature…………………..

Stamp………………………

Date .......................